

## Exams: Candidate Details

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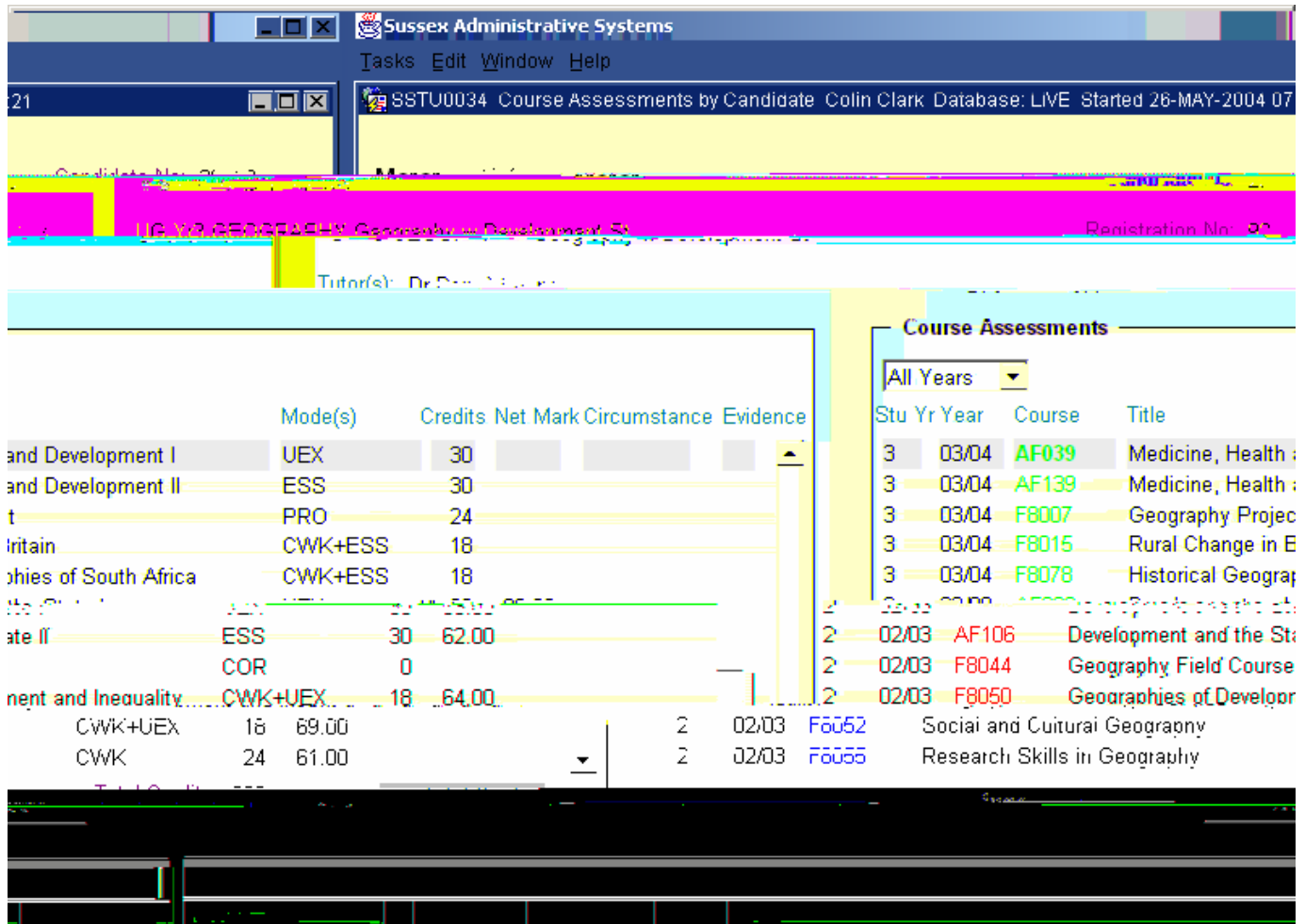
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### 1.0 Overview

The menu option Exams: Candidate Details gives the ability to search for a student and look up the formal assessments for which they have been entered. There is a screen listing all the courses the student has taken along with credit and net marks for each course, and a screen showing the detailed breakdown of marks for each course with its component assessments.



### 3.0 View Assess



The screenshot shows a web application window titled 'Sussex Administrative Systems'. The main content area displays candidate information and a table of course assessments. The candidate's name is partially visible as 'Candidate Name: ...'. Below the name, there is a line for 'Tutor(s): Dr ...'. The 'Course Assessments' section features a dropdown menu set to 'All Years' and a table with the following columns: Stu Yr, Year, Course, and Title. The table lists several assessments, including 'Medicine, Health ...', 'Medicine, Health ...', 'Geography Project ...', 'Rural Change in E ...', 'Historical Geograp ...', 'Development and the St ...', 'Geography Field Course ...', 'Geographies of Develop ...', 'Social and Cultural Geograp ...', and 'Research Skills in Geograp ...'.

This screen shows basic details about the candidate across the top of the screen. The candidate's level, current year, department and programme title are shown beneath the candidate name.

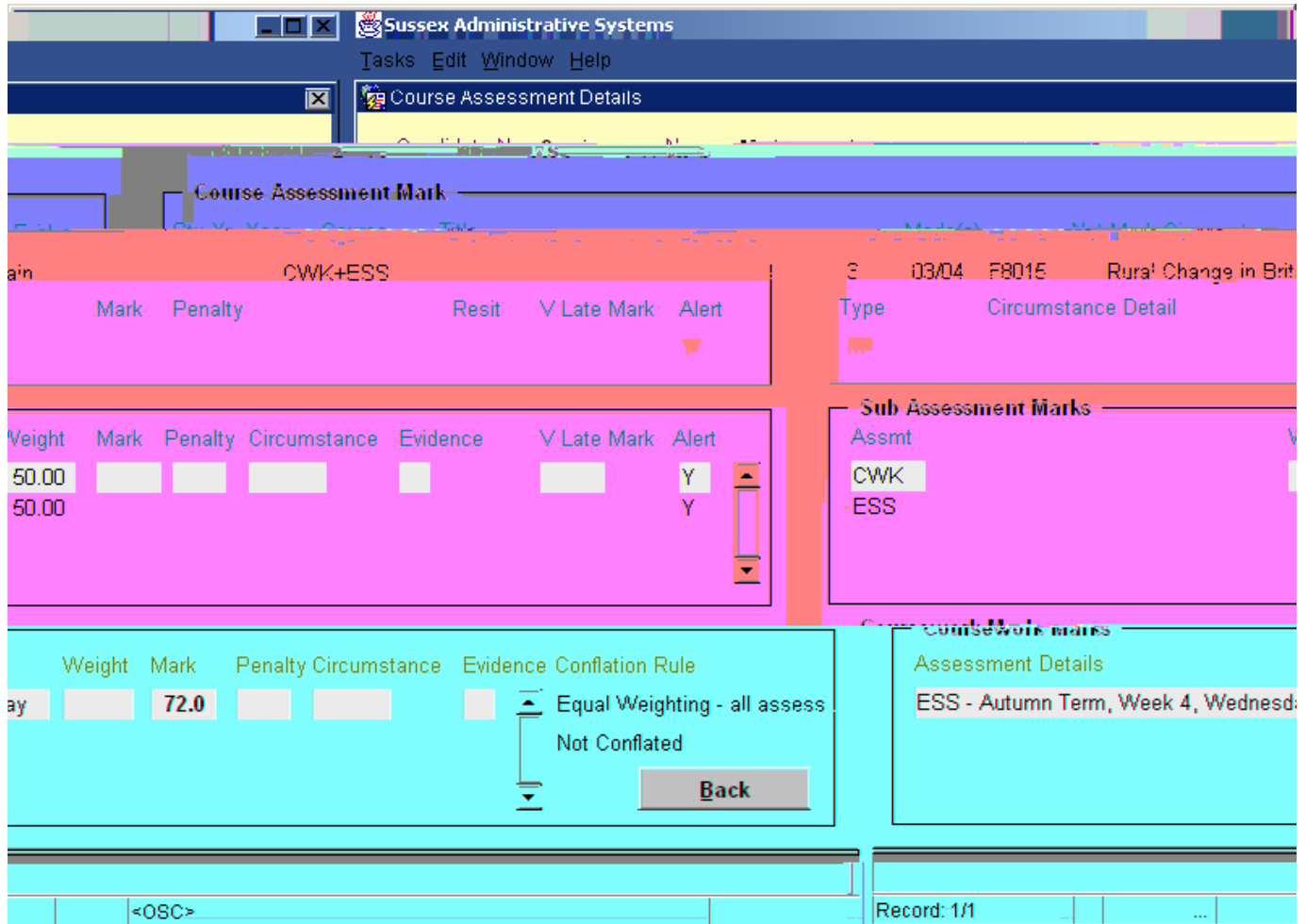
The course assessments block contains a drop down list that allows you to filter the years of study shown on the screen allowing a clearer view if you are only interested in the assessments for one year of study.

The fields in the main list are as follows:

- Stu Yr                                    The year of the programme that the course assessment belongs to
- Year                                      The academic year in which the course assessment was taken
- Course                                    The course code
- Title                                        The name of the course
- Mode(s)                                 The modes of assessment used for the course

### 4.0 Course Details

If you click on the [blue course code](#) on the course assessments screen you will see further details for the course:



This screen has 3 blocks:

**Course Assessment Mark** contains details of the course and its marks at the highest level. The overall mark for the course is shown as Net Mark in this block. If the course only has one mode of assessment and it is not CWK then only this block will contain information. If the only mode of assessment on the course is CWK this block and the Coursework Marks block will be populated.

If there is more than one mode of assessment for the course the marks for assessment modes that contribute to the overall mark (called sub assessments) are detailed in the **Sub Assessment Marks** block.

If the course is assessed by coursework the details of coursework assessments are shown in the **Coursework Marks** block



**Sub Assessment Marks**

Contains the details of the all the sub assessments for the course.

| Assmt | Weight | Mark  | Penalty | Circumstance | Evidence | V Late Mark | Alert |
|-------|--------|-------|---------|--------------|----------|-------------|-------|
| CWK   | 50.00  | 55.00 |         |              |          |             | C     |
| ESS   | 50.00  | 66.00 |         | XVL          |          |             | N     |

The fields in Sub Assessment Marks are:

- Assmt                      The mode of assessment
- Weight                    The weight of the sub assessment mode
- Mark                        The mark for the sub assessment before penalties are applied (except for CWK mode where penalties are applied in the conflation of course assessment marks to give the overall CWK mark)
- Circumstance            Contains codes giving information about absences, non-submissions, resits etc. A full list of these codes is given in the appendix
- Evidence                   This field contains an E if the student has submitted mitigating evidence
- V Late Mark              If the course has sub assessment and a piece of work has been submitted more than 24 hours late and there is a mark it will be stored here (except for CWK). If mitigating evidence is accepted and the mark can be used it is moved to Mark.
- Alert                        Shows codes that give information about the status of the mark:  
                                   C – This mark has been conflated  
                                   K – Used by Undergraduate office when zero marks are set aside  
                                   N – No warning  
                                   Y – There is a problem with the mark

**Coursework Marks**

This block contains the details of all the formal coursework assessments





|              |  |
|--------------|--|
| <b>XOSNS</b> | <b>Condoned non-submission of optional sit</b>         |
| <b>XOSVL</b> | <b>Condoned 24hrs+ late submission of optional sit</b> |
| <b>XPRAB</b> | Condoned absent from professional resit                |
| <b>XPRLA</b> | <b>Condoned late submission of prof resit</b>          |
| <b>XPRNS</b> | <b>Condoned non-submission of prof resit</b>           |
| <b>XPRVL</b> | <b>Excused prof resit 24hrs+ late</b>                  |
| <b>XRAB</b>  | Condoned absent from resit                             |
| <b>XRLA</b>  | Excused lateness for resit                             |
| <b>XRNS</b>  | Excused non-submission for resit                       |
| <b>XRVL</b>  | <b>Excused resit 24hrs+ late</b>                       |
| <b>XSAB</b>  | Excused absent from sit                                |
| <b>XSLA</b>  | Excused lateness for sit                               |
| <b>XSNS</b>  | Excused non-submission for sit                         |
| <b>XSVL</b>  | <b>Excused sit 24hrs+ late</b>                         |
| <b>XVL</b>   | <b>Excused 24hrs+ late</b>                             |